**Board Meeting Minutes**

**Date:** 09/26/2024  
**Time:** 6:30 PM – 8:10 PM  
**Location:** 1250 Fifield Avenue St. Paul

**Meeting Called to Order:** 6:30 PM

**Present:**

Tiffnay

Debasmita Paul

Nidho Joshi

Avinash Singh

Yorkinoy

Alexedra

Sultan

Tahir

**Absent:**  
NA

**Timekeeper:** Nidhi Joshi  
**Process Assistant (Chair):** Debasmita Paul   
**Minute Taker:** Nidhi Joshi

**1. Approval of Packet/Agenda (6:35 – 6:40 PM)**

The meeting began with a call to order by Debasmita Paul. The packet and agenda for the meeting were reviewed.  
The agenda was unanimously approved.

**2. Reading & Approval of Previous Month's Minutes (6:40 – 6:45 PM)**

The secretary read the minutes of the previous meeting.  
Corrections were suggested regarding.  
The minutes were approved as read/corrected.

**3. Reports of Officers, Boards, and Standing Committees (6:55 – 7:10 PM)**

* **Monthly Board Report Packet:**  
  Questions on the monthly board report packet were addressed. Only those scheduled to report were called upon.
* **Austin Holik – Introduction:**  
  Austin provided a brief introduction and shared updates on the Capital Plan. He also proposed a date for the rest of the board members to review the Management Agreement along with the proposed changes.  
  The board agreed with this proposal but requested that Austin provide a broader window of time for them to thoroughly review the agreements. This would ensure that all board members have ample time to consider the proposed changes before the next steps

**4. Community Voices (7:10 – 7:20 PM)**

The team discussed the revision of the community handbook for clarity, as confusion had arisen lately. It was emphasized that no changes would be made, but more clarity would be provided to residents.  
Additionally, the implementation of a New Resident Orientation program was discussed.

**5. Special Orders/Motions (7:20 – 7:40 PM)**

* **Capital Expenditure:**  
  A letter to the University regarding capital expenditure was presented for board approval. After review, the letter was unanimously approved. However, several board members suggested making changes to strengthen the letter. It was agreed that these suggestions would be incorporated, and the revised version would be presented at the next board meeting for final approval.
* **Management Agreement:**  
  A letter to the University regarding the management agreement was discussed. The board agreed that if necessary, approval could be provided via email. No objections were raised, but the board requested a broader review window to allow all members ample time to consider the proposed changes.

**6. Unfinished Business (7:40 – 8:00 PM)**

* **Annual Board Meeting:**  
  The committee proposed a new plan for the upcoming annual board meeting. The proposal was discussed in detail, and further actions were decided upon.  
  Additionally, the board discussed the upcoming Fall Festival event, covering details of planning and coordination to ensure its success.  
  The upcoming board election was also a key point of discussion, focusing on strategies for voter engagement, communication of voting procedures, and ensuring participation from all eligible members.

**Meeting Adjourned:** 8:00 PM